



**Community Engagement and
Capacity Building Manager
St. Louis, MO
Open Position**

The Full Frame Initiative (FFI) is a national nonprofit working to change systems so that people and communities experiencing poverty, violence and trauma have the tools, supports and resources they need to thrive. Founded in 2007, FFI has quickly become an innovative, dynamic and highly respected force for transforming the ways in which public systems and private nonprofits respond to people living at the intersection of poverty, violence and trauma. Learn more on our [website](#).

The Community Engagement and Capacity Building Manager is a new position at FFI, designed to help FFI and its partners capitalize on the growing demand for a wellbeing movement in St. Louis, Missouri. This position plays a leadership role in visioning, co-designing and developing, implementing and sustaining an orientation around wellbeing at the community, public and nonprofit level. Key responsibilities include identifying, nurturing and supporting partnerships with community leaders, community residents, public systems, and nonprofit organizations in the City and County as they seek to explicitly orient their work around FFI's [Five Domains of Wellbeing](#). In the first year or two, FFI expects this new community orientation and mobilization to focus on developing an orientation around wellbeing for kids and families involved in, or at risk of being involved in St. Louis' child welfare and juvenile justice systems. These families disproportionately face poverty, violence and oppression, and also have tremendous potential that can be unleashed through a focus on wellbeing, instead of a focus just on problems and narrow goals of safety.

The Community Engagement and Capacity Building Manager is responsible for engaging and organizing diverse partners and communities in the greater St. Louis area to understand their needs around increasing access to wellbeing for system-involved youth and families; supporting these partners in integrating the Five Domains of Wellbeing into program development, assessment, service delivery, documentation, and evaluation; and providing capacity building (including traditional training, coaching, technical assistance, informal conversations, related learning tools) in a range of formats (e.g., in person, through document and policy review, via virtual meetings.)

Primary responsibilities in the first year include: 1) community engagement and mobilization to build a wellbeing movement; 2) engaging and convening a steering committee of public and nonprofit groups and community leaders to develop a multi-year plan for supporting a community orientation around wellbeing, including through applications of the Five Domains of Wellbeing that complement and enhance current community and systems' efforts; 3) convening and maintaining an active advisory board of adults and youth that have experienced the St. Louis child welfare and juvenile justice systems first-hand; 4) with the steering committee and advisory board, co-designing, developing and

implementing an orientation around wellbeing in the community, including the systems that affect it, through training and coaching, policy review, creation of new assessment and planning tools and more (as this is FFI's first foray into working with a community to orient around wellbeing, the work is emergent); 5) building the capacity of the city and county family courts in integrating the Five Domains of Wellbeing at various levels of family involvement; 6) supporting FFI's other work with Children's Division and the Department of Youth Services in St. Louis as appropriate.

The Community Engagement and Capacity Building Manager is a member of FFI's Capacity Building Team. This position works closely with FFI's Chief Executive Officer, and the Director of Strategic Capacity Building and team members to develop and shape this work, including adapting existing and developing new processes and tools to support an orientation around wellbeing in diverse fields, systems and communities and to fulfill FFI's organizational strategy to equip diverse partners to help others orient around wellbeing.

Specifically, the Community Engagement and Capacity Building Manager position needs:

- Familiarity with and connection to the greater St. Louis area, beyond professional services, including the local culture, norms and emerging trends at the neighborhood, community and systems levels.
- Familiarity with the systems and resources that touch the lives of families in St. Louis, and a network of professional and informal contacts and resources in the greater St. Louis area.
- A deep commitment to, and preferably experience with, movement building and ensuring the inclusion and active involvement of those people and communities most affected by public systems in the strategies and services designed to address their challenges.
- A knowledge base and experience in the child welfare field in MO (preferably with both direct work with youth and families and providing training and education to public and nonprofit system) and, ideally, knowledge of the juvenile justice system.
- Experience working with diverse partners and systems, and convening and collaborating with individuals at all levels of service delivery and leadership.
- Experience developing and delivering cross-field trainings, workshops, and curriculum to diverse audiences; and providing coaching and support around the implementation of new practices.
- Minimum of 10 years of combined experience working with communities and people living at the intersection of poverty, trauma, violence and oppression.
- A degree in social work, public health, public policy, sociology or a health care field. Additional life and work experience may be considered in lieu of a degree.

Other required skills and attributes include:

- The belief that families and communities marginalized by poverty, trauma and violence have significant strengths and assets to be enhanced and leveraged.
- The belief that everyone has a fundamental right to [wellbeing](#).

- The drive to network and demonstrated ability to build trust, connections and community across diversity and difference.
- Creativity, flexibility and resilience in handling evolving projects and partnerships, and a high tolerance for ambiguity.
- Demonstrated ability to work with great autonomy and to be an active member of a geographically diverse team.
- Organized, detail-oriented, self-directed and curious.
- The ability to communicate authentically and compellingly, both verbally and in writing, with diverse stakeholders, and to effectively facilitate conversations.
- Technology fluency: experience with Google Apps and Microsoft Office; CRM software; project management software; video conferencing; and webinar software.

This is a full-time, exempt position located in and focused on work in St. Louis, MO. FFI's headquarters are in Greenfield, MA, with a growing number of staff working remotely throughout the country. The Community Engagement and Capacity Building Manager position requires a minimum of quarterly trips to MA and may require a varying degree of other travel over time. All business related travel will be paid for by FFI in accordance with our travel policy.

How to Apply

Please send your resume and a cover letter telling us about yourself, why you want to work at FFI, why this position is a great fit for you, and why you are a great fit for FFI. **This letter is important--we only consider candidates who customize their application to our organization's posting.**

E-mail talent@fullframeinitiative.org with documents as attachments (Word or pdf). Please put "YOUR FIRST NAME LAST NAME Community Engagement and Capacity Building Manager" as your subject line.

Applications will be reviewed on a rolling basis as they are received; the position will be closed as soon as the right candidate is found.

FFI is an Equal Opportunity Employer. We are committed to diversity; people from historically marginalized and oppressed communities are strongly encouraged to apply.